

Glastonbury Landowners Association

Communications and Technology Committee

Meeting Minutes

May 25, 2016

Attendees:

Board Members; Mark Seaver Co-chair, Dennis Riley Co-chair, Charlotte Mizzi, Dan Kehoe

Landowners; Leo and Dorothy Keeler, Donna Lash-Anderson, Claudette Dirkers, Ia Williams, Regina Wunsch, Wendy Riley

Agenda:

- 1.) Redo of Website
- 2.) How much information to redact on Project Review posts
- 3.) Clearing the backlog of complaints and document requests

The following lists agenda topics, discussion and input:

1.) Redo of Website

Reviewed ideas for revised website

Positive feedback on calendar being on home page

Need to ensure font is legible against the background

Should have committee meeting minutes posted

Remove the survey

Place legal material either deeper or remove

Board of Directors is valuable and each director's term should be stated

Communicate on the current website that a new website is under construction

Move Policies to the Governing Documents section

Tie standards to project review

Rename "Current Landowners" to perhaps "Landowner Resources"

Suggest picture or GLA logo on top, then menu

Reorder Building Projects over Governing Docs

Name a section GLA Business

Include archive section

New Landowner vs Prospective Landowners

Association Updates, but seems nebulous

Possible link to Cadastral

Need updated maps (from Gerald Dubiel)

Bing maps, Google maps or Mapquest

Remove Careers section, revisit VoiceNation options

How to invite people to participate via the website- for concerns, discussion would require a lot of work to moderate

Should have a hot-link to GLA info email; consider using Java script

Look into making website mobile friendly

Look at changing web host in the future

2.) Redacting information from Project Review Posts

Remove names, addresses and phone numbers

Leave parcel number

Ask the admin assistant to perform this task

3.) Clearing the backlog of Complaints and Document requests

Still 40 or more to be handled

The Email tracking spreadsheet has not been used very well

Many complaints/requests are being answered quickly

Recommendation to sign emails such as, "From Dennis Riley, on behalf of the Communications Committee"

The Board needs to tag someone with the responsibility to respond, especially with complex issues

Other: Mark - Please send Charlotte the link to the Email tracking spreadsheet